

## TATA CARA PENDAFTARAN PEMAKALAH SEMINAR NASIONAL PAGELARAN PENDIDIKAN DASAR NASIONAL 2019

1. Pastikan artikel ditulis sesuai pedoman penulisan Seminar Nasional PPDN 2019, belum pernah dipublikasikan, dan tidak sedang dalam proses *submission/review* pada jurnal atau seminar selain Seminar Nasional PPDN 2019.

2. Kunjungi laman\_

<http://seminar.uad.ac.id/index.php/ppdn/user/register>

Akan muncul tampilan berikut. **Isilah yang bertanda bintang (\*) saja**, abaikan yang lain.

Home > User > Register

### Register

Fill in this form to register with this site.

[Click here](#) if you are already registered with this or another journal on this site.

#### Profile

Username \*

The username must contain only lowercase letters, numbers, and hyphens/underscores.

Password \*

The password must be at least 6 characters.

Repeat password \*

Salutation

First Name \*

Middle Name

Last Name \*

Initials  Joan Alice Smith = JAS

Gender

Affiliation

(Your institution, e.g. "Simon Fraser University")

Signature

Email \*  [PRIVACY STATEMENT](#)

Confirm Email \*

ORCID ID

ORCID IDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID IDs, and include the full URI (eg. <http://orcid.org/0000-0002-1825-0097>).

URL

Phone

Fax

Mailing Address

Country

Bio Statement  
(E.g., department and rank)

Confirmation  Send me a confirmation email including my username and password

Register as  Reader: Notified by email on publication of an issue of the journal.  
 Author: Able to submit items to the journal.  
 Reviewer: Willing to conduct peer review of submissions to the site.

Identify reviewing interests (substantive areas and research methods):

Jangan lupa, **centang pilihan Author**, jika pilihan ini tidak dicentang, maka calon pemakalah tidak akan bisa mengunggah papernya. Jika isian bertanda bintang sudah diisi semua, **klik Register**.

3. Dengan menggunakan username dan password yang telah dibuat saat register, silakan login di laman <http://seminar.uad.ac.id/index.php/ppdn/login>

Home > Login

**Login**

Username

Password

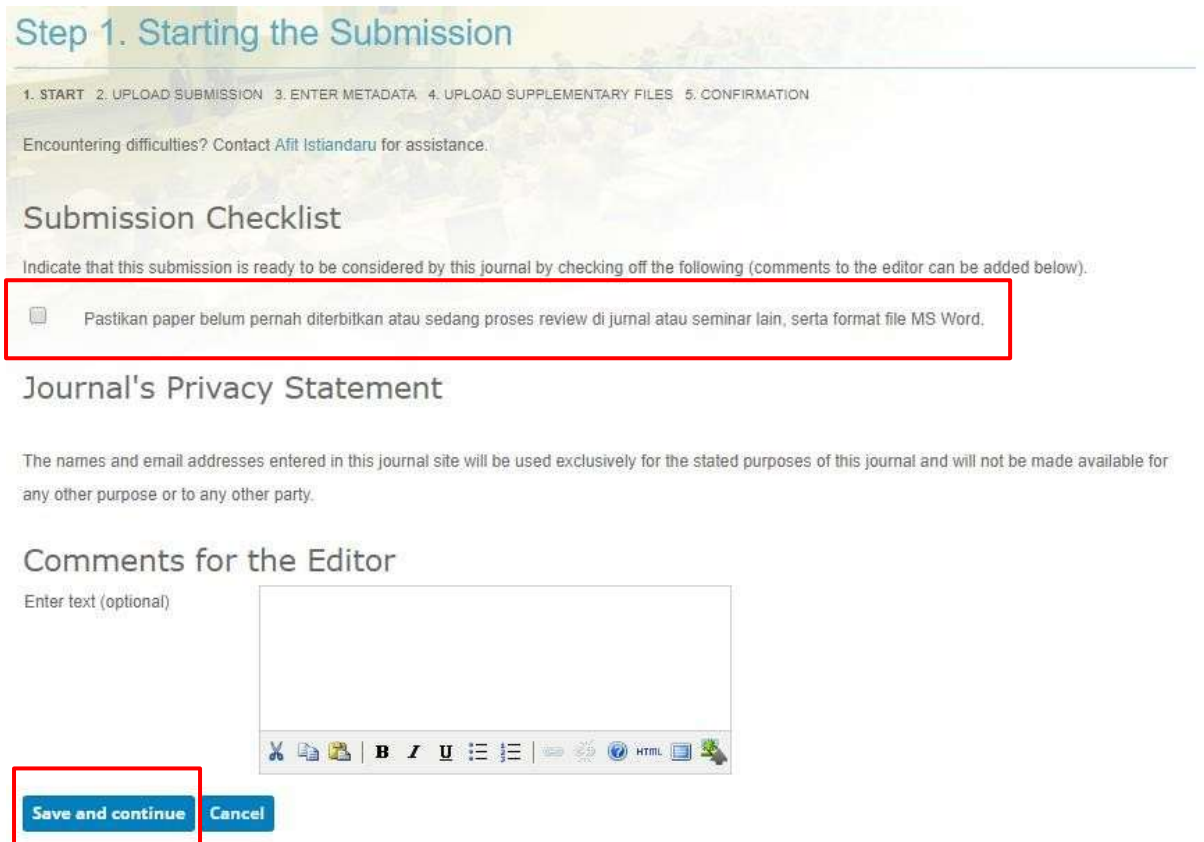
Remember my username and password

- Not a user? Register with this site
- Forgot your password?

4. Setelah berhasil login, akan muncul tampilan ini. Klik **New Submission**.



5. Langkah 1, **centang check box** berikut ini, lalu Klik **Save and Continue**.



- Langkah 2, unggah file paper dengan cara klik **Choose File**, lalu pilih file paper yang akan diunggah, klik **Open**, klik **Upload**, lalu klik **Save and Continue**.

## Step 2. Uploading the Submission

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To upload a manuscript to this journal, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the journal's web site and renames it following the journal's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact Afrit Istiandaru for assistance.

### Submission File

No submission file uploaded.

Upload submission file

Choose File No file chosen

Upload

ENSURING A BLIND REVIEW

Save and continue

Cancel

- Langkah 3, isikan data penulis, judul, dan abstrak. Untuk menambahkan penulis kedua, ketiga, dst, klik **Add Author**. Isilah yang bertanda bintang (\*) saja, yang lain diabaikan. Setelah diisikan semua, klik **Save and Continue**.

## Step 3. Entering the Submission's Metadata

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

### Authors

First Name \* Afrit

Middle Name

Last Name \* Istiandaru

Email \* afrit.istiandaru@pmat.uad.ac.id

ORCID ID

ORCID IDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID IDs, and include the full URI (eg. <http://orcid.org/0000-0002-1825-0097>).

URL

Affiliation

(Your institution, e.g. "Simon Fraser University")

Country Indonesia


Bio Statement

(E.g., department and rank)

Add Author

## Title and Abstract

Title *	<input type="text"/>
Abstract *	<div style="border: 1px solid #ccc; height: 80px; width: 100%;"></div>



## Indexing

Language

English=en; French=fr; Spanish=es. Additional codes.

## Contributors and Supporting Agencies

Identify agencies (a person, an organization, or a service) that made contributions to the content or provided funding or support for the work presented in this submission. Separate them with a semi-colon (e.g. John Doe, Metro University; Master University, Department of Computer Science).

Agencies

**Save and continue** **Cancel**

### 8. Abaikan langkah 4, langsung klik **Save and Continue**.

## Step 4. Uploading Supplementary Files

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

ID	TITLE	ORIGINAL FILE NAME	DATE UPLOADED	ACTION
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No supplementary files have been added to this submission.

Upload supplementary file:  No file chosen  ENSURING A BLIND REVIEW

**Save and continue** **Cancel**



9. Langkah 5, pastikan file yang terunggah sudah benar. Lalu klik **Finish Submission**.

### Step 5. Confirming the Submission

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To submit your manuscript to SENDIKA: Seminar Pendidikan click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the journal web site. Thank you for your interest in publishing with SENDIKA: Seminar Pendidikan.

#### File Summary

ID	ORIGINAL FILE NAME	TYPE	FILE SIZE	DATE UPLOADED
2235	COBA LAGI.DOCX	Submission File	241KB	11-13

[Finish Submission](#) [Cancel](#)

10. Untuk mengecek status paper, klik **User Home**. Lalu klik **Active**.  
Status **awaiting assignment** = belum diproses.  
Status **in review** = sedang direview.

### User Home

SENDIKA: Seminar Pendidikan

Author 1 Active 0 Archive [\[New Submission\]](#)

#### Active Submissions

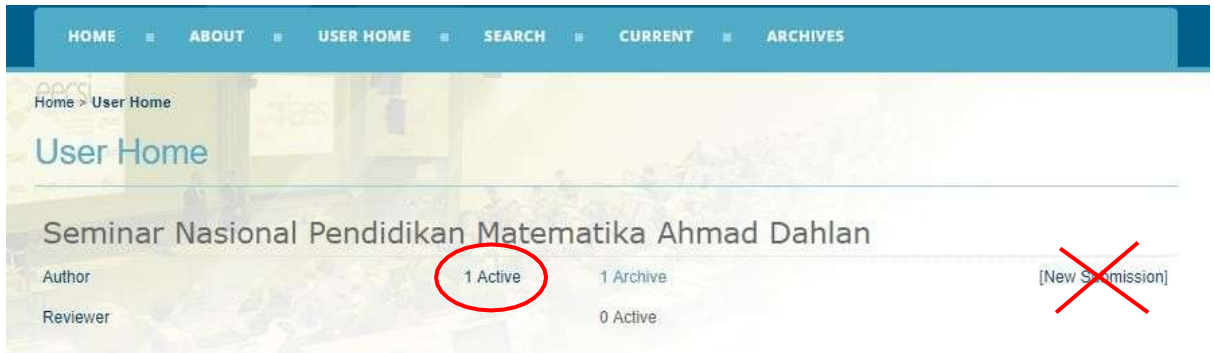
ACTIVE ARCHIVE

ID	MM-DD	SUBMIT	SEC	AUTHORS	TITLE	STATUS
1053	11-08	ART	Irmayanti	APLIKASI REGRESI SPLINE TRUNCATED TERHADAP HARGA SAHAM...	Awaiting assignment	

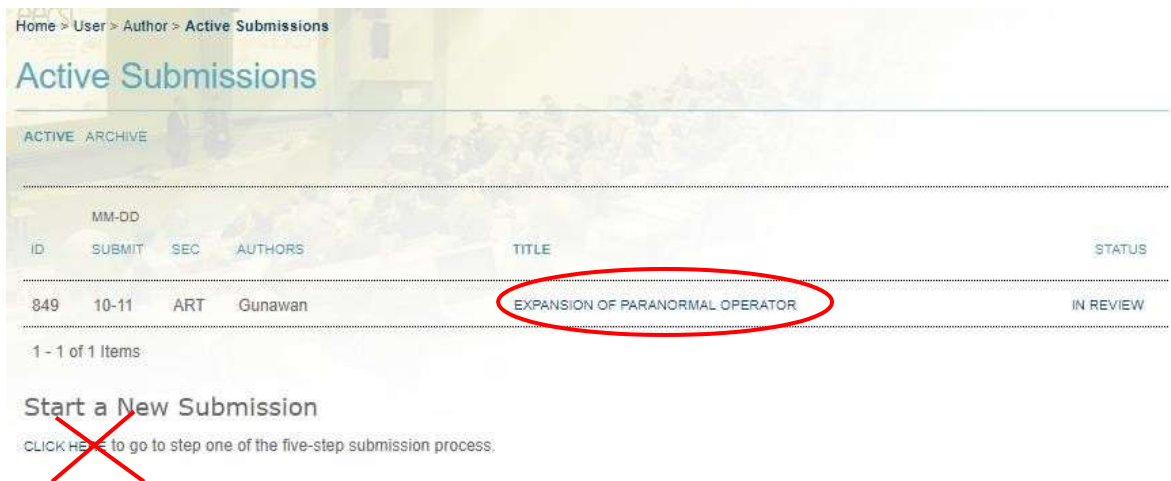
11. Untuk setiap korespondensi dengan panitia, mohon menyebutkan paper ID masing-masing yang ditunjukkan pada kotak paling kiri di atas.  
**SELESAI.**

## CARA MENGUNGGAH REVISI PAPER

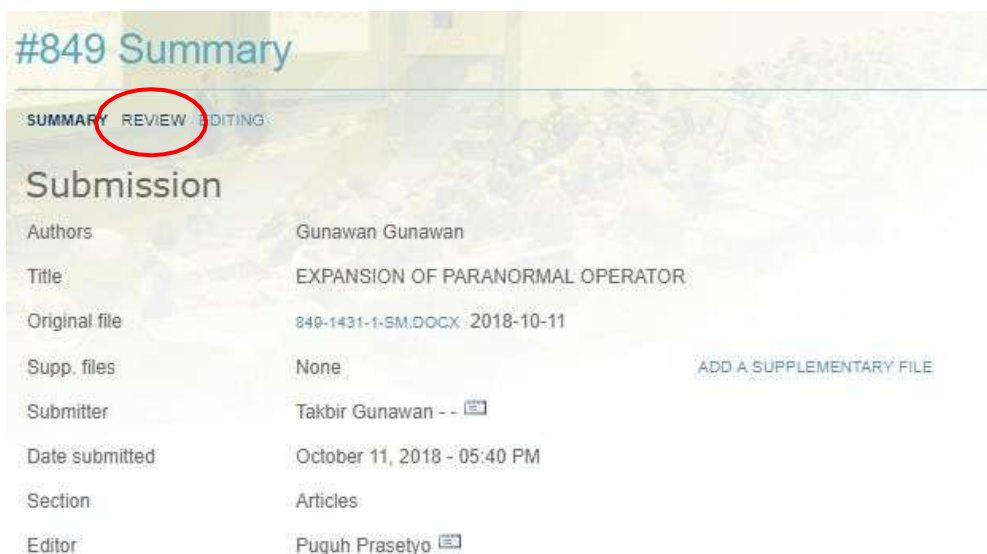
1. Jika ingin merevisi unggahan paper, setelah login, klik **Active**, lalu klik **judul**. PERHATIKAN PAPER ID nya, jangan sampai keliru paper ID.



2. JANGAN KLIK NEW SUBMISSION.



3. Klik JUDUL artikel (lingkaran merah), lalu akan muncul tampilan berikut.



4. Klik REVIEW, lalu muncul tampilan berikut.

#849 Review

SUMMARY REVIEW EDITING

### Submission

Authors Gunawan Gunawan

Title EXPANSION OF PARANORMAL OPERATOR

Section Articles

Editor Puguh Prasetyo

### Peer Review

#### Round 1

Review Version 849-1433-1-RV.DOCX 2018-10-11

Initiated —

Last modified —

Uploaded file None

### Editor Decision

Decision —

Notify Editor Editor/Author Email Record No Comments

Editor Version None

Author Version None

Upload Author Version  No file chosen

5. Unggah paper revisi pada bagian **upload author version**, pilih file-nya dengan klik **choose file**, lalu klik **upload**. Selesai.